



TAX MANAGER- 1040 SPECIALIST PRIVATE CLIENT SERVICES

Job Posting

Position Summary:

As a Tax Manager for our Private Client Service team, you will review individual income tax returns, manage client engagements, coach and supervise other tax professionals. You will have the opportunity to serve as the primary client contact for a variety of engagements, while developing an expertise in specialized industries.

Salary Range:

\$97,750 - \$106,500

Education Required:

- Bachelor's degree in Finance or related field
- CPA License
- Minimum 5 years of individual income tax engagement experience in public accounting/professional services firm

Duties + Responsibilities:

- Develop client relationships and serve as a trusted advisor.
- Participate in client meetings to assist with answering questions, review returns, research tax issues, and be involved in strategic tax planning.
- Review workpapers and tax returns prepared by tax consultants and other department professionals including technically complex returns.
- Deliver exceptional client experience by building collaborative teams and mentoring team members
- Conduct internal training for your team on tax topics
- Lead, coach and develop tax consultants

Technologies:

- Proficient with Microsoft Excel, Word, Outlook and Adobe Reader/Pro

Competencies:

- Ability to maintain a high level of accuracy and confidentiality
- Excellent written communication skills including strong spelling and grammar
- Excellent verbal and interpersonal communication skills and present a professional image
- Must be organized and can set priorities and meet deadlines while working independently

**Work Environment:**

Primary work location is an office environment with considerable time spent at a desk viewing a computer monitor. Workspace is relatively free from unpleasant environmental conditions, noise or hazards.

Physical Demands:

Primarily sedentary, lifting up-to 10 pounds regularly. Continuously requires vision, hearing, talking, and keyboarding. Frequently requires multi-tasking, working closely with team members, fine dexterity for repetitive, detail-oriented work. Occasionally requires time pressures, frequent changes of tasks, moving between workspaces or meeting rooms, carrying, reaching, and bending or crouching.

Disclaimer:

The above is intended to describe the general content of the requirements for the performance of this job. It is not to be constructed as an exhaustive statement of essential functions, responsibilities or requirements.

How to apply:

If this sounds like the opportunity you have been searching for, we would love the opportunity to connect.

Learn more about SKR+CO at skrco.com.