

• You will receive an email prompting you to setup your new portal. The email comes from "Thomson Reuters, <u>no-reply@thomsonreuters.com.</u>

Register your new SKR+CO Client Portal account	
	Dear Tina DeBow,
	Welcome to the new SKR+CO Client Portal. Please take the following steps to access your account:
	1. Please Register your account.
	Please note: Passwords must contain 15+ characters and each of the following: a capital letter, a lowercase letter, a number, and a special character.
	2. Visit the new SKR+CO Client Portal Login page.
	If you have any questions, please contact SKR+CO at 719.630.1186 or info@skrco.com.
	Thank you,
	Your SKR+CO Team
	Stockman Kast Ryan + Co LLP 102 N Casacde Awe Ste 450 Colorado Springs, CO, 80903
	View our privacy policy, which includes information about our cookie policy.
	This electronic mail message contains confidential and legality phylloged information intended only for the recipient if the reader of this message is not the intended recipient, the reader is hereby notified that any dissemination, distribution, copying or other use of this message is strictly prohibited.

• **Step One**: Register your portal.

Subject:

- The login may be whatever you choose.
- The password must be 15+ characters and contain one of each of the following: a capital letter, a lowercase letter, a number, and a special character. *Multi authentication is not required.*



## SKR+CO Client Portal





• Step Two: Please login using your new credentials.



## SKR+CO Client Portal

		Please register your account.		
mnoleen	*			
	*		*	Register

- Step Three: Finalize registration.
- You will be prompted to accept terms and conditions.
- You will also be prompted to set up the optional security feature that utilizes multifactor authentication (MFA). MFA requires access to cell service.
- Step Four: Access your portal.
- Once you have accepted the terms and conditions, you may access your portal.
- To access your document(s) and folders(s), click on "ClientFlow" located in the left navigation bar.

